

WARBOYS PARISH COUNCIL

Minutes of a meeting of the **Human Resources Committee** held on 23rd September 2024 at the Parish Centre, Warboys.

PRESENT WERE

Cllr R Dykstra

Cllr D England

Cllr L Gifford

Cllr J Land (Vice Chair)

Cllr C Sproats

Cllr S Withams (Chair)

Cllr A Wyatt

Mrs E Coverdale – Clerk

Mrs L Moore – Assistant Clerk

This meeting was closed under the Public Bodies (Admission to Meetings) Act 1960 S1(2).

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Meeting commenced at 8.35 p.m

HR 1/24 WELCOME

The Chair opened the meeting.

HR 2/24 APOLOGIES FOR ABSENCE

Apologies were unanimously accepted from;

Cllr M Collins - Personal

Cllr S Wilcox – Personal

Apologies were not received, and/or not accepted from;

Cllr M Collins

Cllr J Parker

Cllr S Wilcox

HR 3/24 MEMBERS' INTERESTS

None

HR 4/24 MINUTES OF 24th JUNE 2024

It was proposed by Cllr J Land, seconded by Cllr R Dykstra and **RESOLVED** by all Members present, the Minutes of the meeting held on 24th June 2024 be signed as a correct record by the Chairman.

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HR 5/24 QUARTERLY REVIEW OF HANDYMEN SALARIES

Members noted receipt of the quarterly spreadsheet highlighting the handymen's hours across all areas in the Parish.

HR 6/24 QUARTERLY REVIEW OF SALARIES

Members received a spreadsheet (appendix 1) of the council staff's salaries with forecast and actual for the year to date.

HR 7/24 BUDGET REVIEW 2025-26

It was noted that there is currently no expected salary increases for the coming financial year. However, with the new community centre opening the potential for changes in staffing may see an increase.

HR 8/24 NOTICES AND MATTERS FOR THE NEXT AGENDA

- Staff Competency/Appraisals
- Staff Structure

There being no further business, the meeting was declared closed at 9.03 p.m.

The next meeting of the Human Resources Committee will be held on 28th November 2024.

Chairman.

Date

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